



## Request for School Records for Elementary Students

\_\_\_\_\_ is applying for enrollment at St. Paul's Episcopal Montessori School.  
Name of Student

Please forward school records including the most recent report card, standardized test results, psychological testing records, immunization record and physician's statement and teacher/school recommendations and evaluations to the address below. Thank you.

Jennifer Davey  
Head of School  
St. Paul's Episcopal Montessori School  
1018 E. Grayson  
San Antonio, TX 78208

Dear Parent,

To continue your child's application process, we need to request the records from your child's current school. Please provide the following information and date and sign this request form.

Name of Current School: \_\_\_\_\_

Street Address : \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent Signature (request for Release of Records)